Writing for Publication in Climate Sciences

Provisional Course Overview

day	16.15–18.45 with 1 × 15-minute break	post-workshop assignment
Day 1: **5 March**	group introductions; writing and its context; identifying target readerships; using model texts; using vocabulary precisely writing clear sentences I – fundamentals.	Check suitability of model texts; survey sample sentences.
Day 2: **12 March**	research article (RA) macrostructure; planning and drafting efficiently; verb choices in science writing.	**Assignment 1**; produce a detailed outline of one section of an RA and send by **Mon 16 March**; read Whitesides and Gopen and Swan texts (optional)
Day 3: **19 March**	fundamentals of paragraph structure; sentences, paragraphs, and the reading process; tools for creating logical flow; vocabulary and flow writing clear sentences II – lists and comparisons.	**Assignment 2:** draft two paragraphs, 100-200 words per paragraph, and send by **Mon 23 March.**
Day 4: **26 March**	process and procedure descriptions; integrating figures or tables, writing clear sentences III – relative clauses;	**Assignment 3:** draft part of a process or procedure description, 150-400 words; **or** draft a section of text integrating figures or tables, 100-300 words and send by **Mon 30 March**
Day 5: **2 April**	Introductions in RAs; incorporating literature.	**Assignment 4:** draft part of an introduction, 150-400 words; and send by **Thu 9 April**
Day 6: **16 April**	discussions and conclusions; abstracts and titles; ensuring consistency and managing claims;	**Assignment 5:** draft part of a discussion or conclusion, 150-400 words and send by **Mon 20 April**
Day 7: **23 April**	punctuation and polishing prior to submission; corresponding with editors and reviewers; preparing portfolios	Prepare portfolio of first and second drafts for final overview.
		Send portfolio of first and second drafts by Thu 7 May

Assignments may be emailed to the instructor as pdf or Word documents, but (i) your name must appear in both the file name and at the head of the printed page, and (ii) all running text must be double-spaced (i.e., an empty line of space between each printed line).

Portfolios must include both your first drafts and your second drafts collected into one or two files. If you work in Word, you can track changes and incorporate both drafts of all assignments into one file. If you work with pdf, you scan all the commented/corrected first drafts into one file and collect all the second drafts in a second file.